

WOODWALTON COMMISIONERS INTERNAL DRAINAGE BOARD

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30th July 2021

Ladies and Gentlemen

You are cordially invited to attend the next Meeting of the Board to be held at **The Admiral Wells, 41 Station Road, Holme, Peterborough PE7 3PH** on **Friday 27th August 2021** at **11.00am** when it is hoped you will find it convenient to attend.

Yours truly
R L Price
Clerk to the Board

AGENDA

1 Apologies for absence

- a) Declaration of Pecuniary Interests.
- b) Confirmation of Minutes from Woodwalton IDB Meeting 30th July 2020.
- c) The appointment of Katy Smith to the Board.

2 Matters Arising

- a) Contribution to the cost of District Gates.

3 District Officer

- a) The District Officer to outline their planned maintenance work for the year.
- b) DO to report upon any other issues.

4 General Matters

- a) Risk Management & Health & Safety

The Clerk to report upon the risk management assessment: – Risk management Strategy & Policy – Standing Orders – Financial regulations and Systems of Internal Controls

Good Governance Guide – It provided members with a comprehensive guide to their role as water managers servicing the local communities. The workshops held by ADA were well attended and future events will cover Finance, Environment, Health & Safety and welfare and Communications engagement.

The Board review of Byelaws has been put on hold until revisions to the latest model ones have been agreed between ADA & Defra.

- b) ADA – Continue to address issues affecting land Drainage Authorities.
 - Red diesel changes.
 - New Model Bylaws.

5 Payments - consider payments made by the Board:

2020/2021:- [Cash Book 2019/20 in accompanying notes]

6 Annual Accounts year ending 31st March 2020

- a) To consider and approve the Annual Governance Statement for the year ended 31st March 2021.
- b) The Clerk to present the Annual Accounting Statement for the year ending 31st March 2021.

- c) The Clerk to present the Annual Accounts for the year ending 31st March 2021 – The Accounts having been circulated.
- d) The Clerk to report that the Notice of public Rights and Publication of unaudited Annual Return the appropriate notices will be displayed.
- e) The Board to consider and approve Internal Audit arrangements for 2021/2022. Mr Cooper has undertaken the 2020/2021 review and there were no specific issues that must be brought to the attention of the Board.

7 Income & Expenditure

The CEO to report upon income and expenditure for 2020/2021

8 Rates and Levy Requirement

Under Section 37 of the Land Drainage Act 1991, the appropriate proportions in which the net expenditure of the Board must be met for 2020/2021 is: -

- | | |
|---|--------|
| a) Agricultural Sector | 96.22% |
| b) Special Levy issued to Huntingdonshire D C | 3.78% |

The Board made a surplus of £8,735.99 in 2019/2020

The rate for 2020/21 was set at 12p.

The Board are to consider the rate for 2020/21.

9 Any other business

10 Dates of next meeting

TBC