

# HOLMEWOOD AND DISTRICT INTERNAL DRAINAGE BOARD

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25th July 2022

## Ladies and Gentlemen

You are cordially invited to attend the next Meeting of the Board to be held at **Ladyseat Farm, New Long Drove, PE7 3PN** on **25th July 2022** at **11.00am** when it is hoped you will find it convenient to attend.

Yours truly  
R L Price  
Clerk to the Board

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## AGENDA

### 1 Apologies for absence

- a) Declaration of Pecuniary Interests.
- b) Confirmation of Minutes from Holmewood and District IDB Meeting March 2022.

### 2 Matters Arising

- a) Pump refurbishment at Whittlesey Mere Pumping Station.
- b) Sump Cleaning of Yaxley Pumping Station.
- c) Refurbishment of inlets at Engine Farm and Yaxley.
- d) Great Fen Project Update.
- e) Natural England Update.

### 3 District Officer

- a) The District Officers to report on the forthcoming 2022/23 drainworks.
- b) DOs to report upon any other issues.

### 4 General Matters

- a) Risk Management & Health & Safety  
The Clerk to report upon the risk management assessment: – Risk management Strategy & Policy – Standing Orders – Financial regulations and Systems of Internal Controls  
Good Governance Guide – It provided members with a comprehensive guide to their role as water managers servicing the local communities. The workshops held by ADA were well attended and future events will cover Finance, Environment, Health & Safety and welfare and Communications engagement.
- b) ADA – Continue to address issues affecting land Drainage Authorities.
  - i) Red Diesel

### 5 Payments - consider payments made by the Board:

2020/2021:- [Cash Book 2020/21 in accompanying notes]

### 6 Income & Expenditure

The CEO to report upon income and expenditure for 2022/2023 to date.

### 7 Annual Accounts year ending 31<sup>st</sup> March 2022

- a) To consider and approve the Annual Governance Statement for the year ended 31<sup>st</sup> March 2022.
- b) The Clerk to present the Annual Accounting Statement for the year ending 31<sup>st</sup> March 2022.

- c) The CEO to present the Annual Accounts for the year ending 31<sup>st</sup> March 2022 – The Accounts having been circulated.
- d) The CEO to report that the Notice of public Rights and Publication of unaudited Annual Return will run from 31<sup>st</sup> July to 16<sup>th</sup> August 2021 and the appropriate notices will be displayed.
- e) The Board to consider and approve Internal Audit arrangements for 2022/2023. Mr Cooper has undertaken the 2020/2021 re-view and there were no specific issues that must be brought to the attention of the Board.

**8 Any other business**

**9 Dates of next meetings**