

**Minutes of the Whittlesey & District IDB Meeting held on  
Tuesday, 6<sup>th</sup> December 2022 at 2.30 pm @ The Falcon Hotel, Whittlesey**

Present: R Fletcher (Chairman), R Easton, A Wagstaffe, P Tingey, H Whittome, S Goodger, C Saunders, Cllr B Wicks, Cllr K Mayer, Cllr D Mason, R Price (CEO), A Price, D Bullock (Lee Dickens) R Wright (Former CEO) R Hales (General Public).

**WD01/22. Apologies for absence:** A Cade (Vice Chairman), R Brown, M Sweet, T Martin, J Fountain, I Stanley, M Fisher, Cllr E Butler, Cllr D Laws.

**a. Declaration of Pecuniary Interest:**

- i) Pecuniary interests were declared, and all members agreed to abstain where appropriate.
- ii) The Minutes were read and approved for the meeting of 26<sup>th</sup> July 2022.

**WD10/22. Matters Arising**

a. Telemetry

R Price reported that the telemetry installations been completed and that the top end calibrations were to take place in the New Year.

b. Planning

R Price went through the planning applications which had come in since the past meeting. No drainage consents were foreseen to be problematic except for Barratt Homes, Eastrea Road. The riparian watercourses to the south of the site may need to be adopted in the future as they're in quite bad condition. The Board have instructed R Price to monitor flows going forward.

c. Rating Strategy and Mapping

R Price reported on a meeting attended by R Fletcher, A Cade, A Price with WMA CEO Phil Camomile to discuss the Board moving onto his rating platform. The program was shown to increase productivity and save vast amounts of time when dealing with land changes and rate collection. The cost being that of £20 for the license on top of time to set the system up. R Price felt the total cost would not exceed £2000. R Fletcher proposed that the Board approve the change to digital mapping for rating. The motion was passed.

**WD11/22. Operation Engineer**

- a. R Price ran through the current drainworks programme. It was noted that the start location should be rotated each year so that the same people aren't inconvenienced by a machine working on drilling. R Fletcher noted that with the next rate demand a note should go out to remind people on the Board's Bylaws and that 4m of crops should be cleared alongside the Board's watercourses.
- b. R Price gave a review of general repairs that are currently underway within the district.

**WD12/22. General Matters**

a. Risk Management & Health & Safety

In 2018/19 the NFU did all the risk assessments. Anything flagged has now been dealt with. This is due to be re-evaluated upon new HSE legislation.

- b. ADA in R Price's opinion have offered value for money, having been very supportive during the current diesel predicament and shown they can be influential at the highest level of government.

## WD13/22. Payments 2021/22

The Board considered and approved the payments of Vouchers 23-87 totalling £54,461.14.

|           |                         |       |    |                |             |            |             |           |
|-----------|-------------------------|-------|----|----------------|-------------|------------|-------------|-----------|
| 18-Jul-22 | SWALEC                  | PSE10 | 23 | 823784219      | £ 55.51     | £ 2.77     | £ 58.28     | 553769603 |
| 18-Jul-22 | SWALEC                  | PSE14 | 24 | 391353066/0011 | £ 445.02    | £ 22.25    | £ 467.27    | 553769603 |
| 18-Jul-22 | SWALEC                  | PSE15 | 25 | 9381443215     | £ 966.02    | £ 193.20   | £ 1,159.22  | 553769603 |
| 18-Jul-22 | R HALES                 | OE05  | 26 |                | £ 96.00     |            | £ 96.00     |           |
| 18-Jul-22 | R HALES                 | OE06  | 26 |                | £ 20.76     |            | £ 20.76     |           |
| 18-Jul-22 | CAMBS CC PENSION        | OE07  | 27 |                | £ 797.30    |            | £ 797.30    |           |
| 18-Jul-22 | HMRC Tax Nic            | AM06  | 28 |                | £ 908.92    |            | £ 908.92    |           |
| 18-Jul-22 | R PRICE Salary July     | OE01  | 29 |                | £ 2,070.16  |            | £ 2,070.16  |           |
| 18-Jul-22 | PDSM LTD ADMIN          | AM01  | 30 | 2              | £ 1,250.00  |            | £ 1,250.00  |           |
| 18-Jul-22 | R PRICE MILEAGE         | OE02  | 30 | 2              | £ 1,316.70  |            | £ 1,316.70  |           |
| 18-Jul-22 | R PRICE TELEPHONE       | OE03  | 30 | 2              | £ 32.11     |            | £ 32.11     |           |
| 18-Jul-22 | R PRICE INTERNET        | OE04  | 30 | 2              | £ 75.00     |            | £ 75.00     |           |
| 18-Jul-22 | 123 REG WCIDB DOMAIN    | AM03  | 30 | 2              | £ 71.86     |            | £ 71.86     |           |
| 19-Jul-22 | DRAX ENERGY             | PSE02 | 31 | 1106159043     | £ 60.44     | £ 3.03     | £ 63.47     | 818290029 |
| 20-Jul-22 | DRAX ENERGY             | PSE11 | 32 | 1106175640     | £ 505.52    | £ 101.09   | £ 606.61    | 818290029 |
| 22-Jul-22 | DRAX ENERGY             | PSE03 | 33 | 1106195310     | £ 180.34    | £ 9.02     | £ 189.36    | 818290029 |
| 22-Jul-22 | DRAX ENERGY             | PSE06 | 33 | 1106195304     | £ 175.70    | £ 8.79     | £ 184.49    | 818290029 |
| 22-Jul-22 | DRAX ENERGY             | PSE07 | 33 | 1106195307     | £ 131.35    | £ 6.37     | £ 137.72    | 818290029 |
| 22-Jul-22 | DRAX ENERGY             | PSE08 | 33 | 1106195305     | £ 374.96    | £ 24.12    | £ 399.08    | 818290029 |
| 22-Jul-22 | DRAX ENERGY             | PSE08 | 33 | 1106195305     | -£ 72.97    | -£ 3.65    | -£ 76.62    | 818290029 |
| 22-Jul-22 | DRAX ENERGY             | PSE13 | 33 | 1106195309     | £ 159.46    | £ 7.97     | £ 167.43    | 818290029 |
| 25-Jul-22 | SWALEC                  | PSE04 | 34 | 2682484213     | £ 30.98     | £ 1.54     | £ 32.52     | 553769603 |
| 25-Jul-22 | SWALEC                  | PSE05 | 35 | 4585343211     | £ 153.23    | £ 7.66     | £ 160.89    | 553769603 |
| 08-Aug-22 | SMS ENERGY SERVICES LTD | PSE11 | 36 | ESL-SINV029264 | £ 106.40    | £ 21.28    | £ 127.68    | 974891459 |
| 08-Aug-22 | SMS ENERGY SERVICES LTD | PSE02 | 37 | ESL-SINV029016 | £ 95.00     | £ 19.00    | £ 114.00    | 974891459 |
| 08-Aug-22 | FALCON HOTEL            | AM04  | 38 | 10829          | £ 303.20    | £ 46.25    | £ 349.45    | 152361336 |
| 08-Aug-22 | HARGRAVE AGRICULTURE    | OE08  | 39 | 118911         | £ 94.99     |            | £ 94.99     | 688519377 |
| 08-Aug-22 | BUILDBASE               | PSF00 | 40 | WIS/316379     | £ 372.84    | £ 74.56    | £ 447.40    | 713607454 |
| 08-Aug-22 | BUILDBASE               | PSF00 | 40 | WIS/317460     | £ 390.59    | £ 78.11    | £ 468.70    | 713607454 |
| 08-Aug-22 | ADA SUBS                | AM08  | 41 | IDB3179        | £ 1,528.00  | £ 305.60   | £ 1,833.60  | 352632761 |
| 08-Aug-22 | SC ELECTRICAL LTD       | PSA13 | 42 | 752            | £ 565.00    | £ 113.00   | £ 678.00    | 415736396 |
| 08-Aug-22 | SC ELECTRICAL LTD       | PSD13 | 42 | 764            | £ 974.40    | £ 194.88   | £ 1,169.28  | 415736396 |
| 08-Aug-22 | SC ELECTRICAL LTD       | PSD02 | 43 | 745            | £ 2,231.87  | £ 446.37   | £ 2,768.24  | 415736396 |
| 17-Aug-22 | DRAX ENERGY             | PSE02 | 44 | 1106237593     | £ 61.46     | £ 3.07     | £ 64.53     | 818290029 |
| 18-Aug-22 | R HALES Salary July     | OE05  | 45 |                | £ 40.00     |            | £ 40.00     |           |
| 18-Aug-22 | R HALES Mileage July    | OE06  | 45 |                | £ 8.31      |            | £ 8.31      |           |
| 18-Aug-22 | SC ELECTRICAL LTD       | PSD08 | 46 | 762            | £ 252.00    | £ 50.40    | £ 302.40    | 415736396 |
| 18-Aug-22 | SC ELECTRICAL LTD       | PSD13 | 46 | 779            | £ 499.09    | £ 99.82    | £ 598.91    | 415736396 |
| 18-Aug-22 | PDSM LTD ADMIN          | AM01  | 47 | 3              | £ 1,250.00  |            | £ 1,250.00  |           |
| 18-Aug-22 | R PRICE MILEAGE         | OE02  | 47 | 3              | £ 1,159.95  |            | £ 1,159.95  |           |
| 18-Aug-22 | R PRICE PHONE           | OE03  | 47 | 3              | £ 32.11     |            | £ 32.11     |           |
| 18-Aug-22 | R PRICE INTERNET        | OE04  | 47 | 3              | £ 75.00     |            | £ 75.00     |           |
| 18-Aug-22 | BUILDBASE               | PSF00 | 48 | WIS/317666     | £ 53.27     | £ 10.65    | £ 63.92     | 713607454 |
| 18-Aug-22 | HMRC Tax Nic            | AM05  | 49 |                | £ 906.72    |            | £ 906.72    |           |
| 18-Aug-22 | R PRICE Salary Aug      | OE01  | 50 |                | £ 2,099.98  |            | £ 2,099.98  |           |
| 18-Aug-22 | CAMBS CC PENSION        | OE07  | 51 |                | £ 797.30    |            | £ 797.30    |           |
| 25-Aug-22 | DRAX ENERGY             | PSE06 | 52 | 1105983892     | -£ 355.82   | -£ 71.19   | -£ 427.01   | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE01 | 52 | 1105983893     | -£ 195.44   | -£ 10.23   | -£ 205.67   | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE07 | 52 | 1105983894     | -£ 367.78   | -£ 73.56   | -£ 441.34   | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE12 | 52 | 1105983895     | -£ 639.13   | -£ 127.85  | -£ 766.98   | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE09 | 52 | 1106290354     | £ 27.87     | £ 1.44     | £ 29.31     | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE06 | 52 | 1106290355     | £ 350.14    | £ 70.05    | £ 420.19    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE06 | 52 | 1106290356     | £ 172.43    | £ 8.60     | £ 181.03    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE08 | 52 | 1106290357     | £ 312.99    | £ 20.14    | £ 333.13    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE01 | 52 | 1106290358     | £ 184.72    | £ 9.68     | £ 194.40    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE01 | 52 | 1106290359     | £ 25.00     | £ 1.24     | £ 26.24     | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE07 | 52 | 1106290360     | £ 355.77    | £ 71.17    | £ 426.94    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE07 | 52 | 1106290361     | £ 36.20     | £ 2.97     | £ 39.17     | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE12 | 52 | 1106290362     | £ 631.51    | £ 126.33   | £ 757.84    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE12 | 52 | 1106290363     | £ 121.01    | £ 5.60     | £ 126.61    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE13 | 52 | 1106290364     | £ 165.67    | £ 8.30     | £ 173.97    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE03 | 52 | 1106290365     | £ 186.44    | £ 9.28     | £ 195.72    | 818290029 |
| 25-Aug-22 | DRAX ENERGY             | PSE11 | 53 | 1106290728     | £ 539.11    | £ 107.83   | £ 646.94    | 818290029 |
| 05-Sep-22 | SC ELECTRICAL LTD       | PSD12 | 54 | 769            | £ 3,215.23  | £ 643.05   | £ 3,858.28  | 415736396 |
| 05-Sep-22 | SC ELECTRICAL LTD       | PSC11 | 54 | 785            | £ 927.80    | £ 185.56   | £ 1,113.36  | 415736396 |
| 05-Sep-22 | SC ELECTRICAL LTD       | PSD11 | 54 | 785            | £ 927.81    | £ 185.56   | £ 1,113.37  | 415736396 |
| 05-Sep-22 | SC ELECTRICAL LTD       | PSF11 | 54 | 785            | £ 927.81    | £ 185.56   | £ 1,113.37  | 415736396 |
| 05-Sep-22 | SC ELECTRICAL LTD       | PSH08 | 54 | 788            | £ 603.67    | £ 120.73   | £ 724.40    | 415736396 |
| 05-Sep-22 | HIDB A MILNER RATES     | HIDB  | 55 |                | £ 28.82     |            | £ 28.82     |           |
| 07-Sep-22 | D&J TRANSPORT LTD       | DM03  | 56 | 95186          | £ 1,110.00  | £ 222.00   | £ 1,332.00  | 478190220 |
| 15-Sep-22 | R J DALE                | PSG00 | 57 | F199-22        | £ 554.80    | £ 110.96   | £ 665.76    | 638663308 |
| 15-Sep-22 | R J DALE                | DM01  | 57 | F197-22        | £ 14,706.00 | £ 2,941.20 | £ 17,647.20 | 638663308 |
| 20-Sep-22 | DRAX ENERGY             | PSE02 | 58 | 1106325394     | £ 61.47     | £ 3.07     | £ 64.54     | 818290029 |
| 21-Sep-22 | DRAX ENERGY             | PSE09 | 59 | 1106339817     | £ 51.49     | £ 2.58     | £ 54.07     | 818290029 |
| 21-Sep-22 | DRAX ENERGY             | PSE06 | 59 | 1106339818     | £ 167.09    | £ 8.36     | £ 175.45    | 818290029 |
| 21-Sep-22 | DRAX ENERGY             | PSE08 | 59 | 1106339819     | £ 324.34    | £ 21.60    | £ 345.94    | 818290029 |
| 21-Sep-22 | DRAX ENERGY             | PSE01 | 59 | 1106339820     | £ 25.21     | £ 1.26     | £ 26.47     | 818290029 |

|           |                      |       |    |                |            |            |            |           |
|-----------|----------------------|-------|----|----------------|------------|------------|------------|-----------|
| 21-Sep-22 | DRAX ENERGY          | PSE07 | 59 | 1106339821     | £ 81.78    | £ 4.09     | £ 85.87    | 818290029 |
| 21-Sep-22 | DRAX ENERGY          | PSE12 | 59 | 1106339822     | £ 124.14   | £ 6.18     | £ 130.32   | 818290029 |
| 21-Sep-22 | DRAX ENERGY          | PSE13 | 59 | 1106339823     | £ 165.97   | £ 8.30     | £ 174.27   | 818290029 |
| 21-Sep-22 | DRAX ENERGY          | PSE03 | 59 | 1106339824     | £ 186.56   | £ 9.31     | £ 195.87   | 818290029 |
| 21-Sep-22 | R HALES SALARY AUG   | OE05  | 60 |                | £ 48.00    |            | £ 48.00    |           |
| 21-Sep-22 | R HALES MILEAGE AUG  | OE06  | 60 |                | £ 13.80    |            | £ 13.80    |           |
| 21-Sep-22 | R PRICE SALARY SEPT  | OE01  | 61 |                | £ 2,099.98 |            | £ 2,099.98 |           |
| 21-Sep-22 | HMRC Tax Nic         | AM05  | 62 |                | £ 876.90   |            | £ 876.90   |           |
| 21-Sep-22 | PDSM LTD ADMIN       | AM01  | 63 |                | £ 1,250.00 |            | £ 1,250.00 |           |
| 21-Sep-22 | R PRICE MILEAGE      | OE02  | 63 |                | £ 695.75   |            | £ 695.75   |           |
| 21-Sep-22 | R PRICE PHONE        | OE03  | 63 |                | £ 32.11    |            | £ 32.11    |           |
| 21-Sep-22 | R PRICE INTERNET     | OE04  | 63 |                | £ 45.00    |            | £ 45.00    |           |
| 21-Sep-22 | A PRICE INLETS       | WC01  | 63 |                | £ 200.85   |            | £ 200.85   |           |
| 21-Sep-22 | CAMBS CC PENSION     | OE07  | 64 |                | £ 797.30   |            | £ 797.30   |           |
| 26-Sep-22 | AF GROUP             | PDSM  | 65 |                | £ 200.00   | £ 40.00    | £ 240.00   | 105989248 |
| 29-Sep-22 | DRAX ENERGY          | PSE11 | 66 | 1106383887     | -£ 4.03    | -£ 0.81    | -£ 4.84    | 818290029 |
| 29-Sep-22 | DRAX ENERGY          | PSE11 | 66 | 1106383888     | £ 527.50   | £ 105.49   | £ 632.99   | 818290029 |
| 07-Oct-22 | SC ELECTRICAL LTD    | PSD07 | 67 | 803            | £ 260.00   | £ 52.00    | £ 312.00   | 415736396 |
| 07-Oct-22 | SC ELECTRICAL LTD    | PSB15 | 68 | 791            | £ 252.00   | £ 50.40    | £ 302.40   | 415736396 |
| 07-Oct-22 | SC ELECTRICAL LTD    | PSD12 | 68 | 816            | £ 414.40   | £ 82.88    | £ 497.28   | 415736396 |
| 07-Oct-22 | MIDDLE LEVEL         | AM09  | 69 | 21638          | £ 1,720.00 |            | £ 1,720.00 |           |
| 07-Oct-22 | MIDDLE LEVEL         | PSB05 | 69 | 21592          | £ 238.00   |            |            |           |
| 07-Oct-22 | MIDDLE LEVEL         | PSC14 | 69 | 21592          | £ 136.00   |            |            |           |
| 07-Oct-22 | MIDDLE LEVEL         | PSB15 | 69 | 21592          | £ 714.72   | £ 217.74   | £ 1,306.46 | 106946169 |
| 07-Oct-22 | ASHLINGS             | PSF00 | 70 | 1234           | £ 3,100.00 | £ 620.00   | £ 3,720.00 | 884396764 |
| 10-Oct-22 | ICO                  | AM04  | 71 | ZB397160       | £ 35.00    |            | £ 35.00    |           |
| 14-Oct-22 | SWALEC               | PSE11 | 72 | 823784219      | £ 24.37    | £ 1.21     | £ 25.58    | 553769603 |
| 17-Oct-22 | SWALEC               | PSE14 | 73 | 391353066/0012 | £ 515.38   | £ 103.07   | £ 618.45   | 553769603 |
| 17-Oct-22 | SWALEC               | PSE15 | 74 | 9381443215     | £ 979.54   | £ 195.90   | £ 1,175.44 | 553769603 |
| 18-Oct-22 | R HALES SALARY SEPT  | OE05  | 75 |                | £ 403.20   |            | £ 403.20   |           |
| 18-Oct-22 | R HALES MILEAGE SEPT | OE06  | 75 |                | £ 105.88   |            | £ 105.88   |           |
| 18-Oct-22 | HMRC Tax Nic         | AM05  | 76 |                | £ 876.90   |            | £ 876.90   |           |
| 18-Oct-22 | PKF AUDIT IN SC14    |       | 77 |                |            |            |            |           |
| 18-Oct-22 | R PRICE OCT SALARY   | OE01  | 78 |                | £ 2,099.98 |            | £ 2,099.98 |           |
| 18-Oct-22 | PDSM LTD ADMIN       | AM01  | 79 | 5              | £ 1,250.00 |            | £ 1,250.00 |           |
| 18-Oct-22 | R PRICE MILEAGE      | OE02  | 79 | 5              | £ 762.85   |            | £ 762.85   |           |
| 18-Oct-22 | R PRICE PHONE        | OE03  | 79 | 5              | £ 32.11    |            | £ 32.11    |           |
| 18-Oct-22 | R PRICE INTERNET     | OE04  | 79 | 5              | £ 60.00    |            | £ 60.00    |           |
| 18-Oct-22 | SC ELECTRICAL LTD    | PSD08 | 80 | 812            | £ 1,750.75 | £ 350.15   | £ 2,100.90 | 415736396 |
| 18-Oct-22 | SC ELECTRICAL LTD    | PSD11 | 80 | 817            | £ 473.00   | £ 94.60    | £ 567.60   | 415736396 |
| 18-Oct-22 | PJ THORY             | DM02  | 81 | 28140          | £ 7,023.17 | £ 1,404.63 | £ 8,427.80 | 294101181 |
| 19-Oct-22 | DRAX ENERGY          | PSE02 | 82 | 1106409833     | £ 60.96    | £ 3.05     | £ 64.01    | 818290029 |
| 24-Oct-22 | SWALEC               | PSE04 | 83 | 2682484213     | £ 30.39    | £ 1.51     | £ 31.90    | 553769603 |
| 24-Oct-22 | SWALEC               | PSE05 | 84 | 4585343211     | £ 150.93   | £ 7.54     | £ 158.47   | 553769603 |
| 24-Oct-22 | MIDDLE LEVEL         | AM06  | 85 | 21580          | £ 525.80   | £ 105.16   | £ 630.96   | 106946169 |
| 27-Oct-22 | DRAX ENERGY          | PSE09 | 86 | 1106463358     | £ 41.55    | £ 2.06     | £ 43.61    | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE06 | 86 | 1106463359     | £ 181.53   | £ 9.23     | £ 190.76   | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE08 | 86 | 1106463360     | £ 406.65   | £ 81.18    | £ 487.83   | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE01 | 86 | 1106463361     | £ 59.52    | £ 2.98     | £ 62.50    | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE07 | 86 | 1106463362     | £ 67.68    | £ 3.56     | £ 71.24    | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE12 | 86 | 1106463363     | £ 177.70   | £ 9.15     | £ 186.85   | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE13 | 86 | 1106463364     | £ 195.77   | £ 9.83     | £ 205.60   | 818290029 |
| 27-Oct-22 | DRAX ENERGY          | PSE03 | 86 | 1106463365     | £ 181.37   | £ 9.07     | £ 190.44   | 818290029 |
| 28-Oct-22 | DRAX ENERGY          | PSE11 | 87 | 1106465652     | £ 532.21   | £ 106.44   | £ 638.65   | 818290029 |

## WD14/22. Income & Expenditure

R Price reported on the current income (£328,348.00) and expenditure (£114,882.00) for 2022/2023. The Board currently was showing to be on course for being under budget.

## WD15/22. Date of next meeting

The next dates were set in place. The venue will be The Falcon Hotel, Whittlesey at 2.30pm on 7<sup>th</sup> February, 13<sup>th</sup> June and 14<sup>th</sup> November, with food to be served afterwards.

## WD16/22. Any Other Business

R Fletcher thanked everyone for attending and warned of the hard times ahead, with increasing inflation and Electricity contracts up for renewal next year. The Board would also wish for R Price to work on the staff structure for salaries and working conditions.

The meeting was called to close at 4.00pm