

WOODWALTON COMMISIONERS INTERNAL DRAINAGE BOARD

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30th July 2020

Ladies and Gentlemen

You are cordially invited to attend the next Meeting of the Board to be held at **The Farm of D&J Papworth & Co, Middle Farm, Connington** on **31st July 2020** at **11.00am** when it is hoped you will find it convenient to attend.

Yours truly
R L Price
Clerk to the Board

AGENDA

1 Apologies for absence

- a) Declaration of Pecuniary Interests.
- b) Confirmation of Minutes from Woodwalton IDB Meeting 21st January 2020.

2 Matters Arising

- a) Contribution to the cost of District Gates.

3 District Officer

- a) The District Officer to outline their planned maintenance work for the year.
- b) DO to report upon any other issues.

4 General Matters

- a) Risk Management & Health & Safety

The Clerk to report upon the risk management assessment: – Risk management Strategy & Policy – Standing Orders – Financial regulations and Systems of Internal Controls

Good Governance Guide – It provided members with a comprehensive guide to their role as water managers servicing the local communities. The workshops held by ADA were well attended and future events will cover Finance, Environment, Health & Safety and welfare and Communications engagement.

The Board review of Byelaws has been put on hold until revisions to the latest model ones have been agreed between ADA & Defra.

- b) ADA – Continue to address issues affecting land Drainage Authorities.
Subscriptions will increase by about 2% in 2020/21

5 Payments - consider payments made by the Board:

2019/2020:- [Cash Book 2019/20 in accompanying notes]

6 Annual Accounts year ending 31st March 2020

- a) To consider and approve the Annual Governance Statement for the year ended 31st March 2020.
- b) The Clerk to present the Annual Accounting Statement for the year ending 31st March 2020.
- c) The Clerk to present the Annual Accounts for the year ending 31st March 2020 – The Accounts having been circulated.

d) The Clerk to report that the Notice of public Rights and Publication of unaudited Annual Return will run from 31st July to 16th August 2020 and the appropriate notices will be displayed.

e) The Board to consider and approve Internal Audit arrangements for 2020/2021. Mr Cooper has undertaken the 2019/2020 re-view and there were no specific issues that must be brought to the attention of the Board.

7 Income & Expenditure

The CEO to report upon income and expenditure for 2019/2020

8 Rates and Levy Requirement

Under Section 37 of the Land Drainage Act 1991, the appropriate proportions in which the net expenditure of the Board must be met for 2020/2021 is: -

a) Agricultural Sector	96.22%
b) Special Levy issued to Huntingdonshire D C	3.78%

The Board made a surplus of £8,735.99 in 2019/2020

The rate for 2019/20 was set at 20p.

The Board are to consider the rate for 2020/21.

9 Any other business

10 Dates of next meeting

TBC