

WHITTLESEY AND DISTRICT INTERNAL DRAINAGE BOARD

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1st June 2024

Ladies and Gentlemen

You are cordially invited to attend the next Meeting of the Board to be held on **Tuesday 11th June 2024**. The Board will be meeting at **2.30pm** at **The Falcon Hotel, 1 London Street, Whittlesey PE7 1BH**. Food will be served at the conclusion of the meeting. It is hoped you will find it convenient to attend.

Yours truly

R L Price

CEO & Operation Engineer to the Board

AGENDA

1 Apologies for absence.

- a) Declaration of Pecuniary Interests. All members, Elected or Appointed will act with the best interests of the Board. Any matters where a conflict of interest arises, Members will state as such and abstain from any comments and votes on the matter, as per the guidance from Department for Communities and Local Government.
- b) Confirmation of Minutes – February Board Meeting
- c) Details of upcoming election

2 Matters Arising

- a) Defra – Storm Recovery Fund.
- b) LAPSIP grant aid scheme.

3 Operating Engineer

- a) The Operation Engineer to report upon 2023/24 drain works programme.
- b) The Operation Engineer to report upon other matters.
 - i) Overview of Asset repairs required.
 - ii) Long-term strategy for security of Assets.

4 General Matters

- a) Risk Management & Health & Safety
The CEO to report upon the risk management assessment: – Risk management Strategy & Policy – Standing Orders – Financial regulations and Systems of Internal Controls.
- b) ADA – Continue to address issues affecting land Drainage Authorities. White Book Update.

5 Payments - consider payments made by the Board:

2023/2024:- Approval Needed Vouchers 215-273 totalling £194,652.25 [see attached]
2024/2025:- Approval Needed Vouchers 1-25 totalling £31,985.26 [see attached]

6 Income & Expenditure

The CEO to report upon income and expenditure for 2023/2024
The CEO to report upon income and expenditure for 2024/2025

7 Annual Accounts year ending 31st March 2024

- a) To consider and approve the Annual Governance Statement for the year ended 31st March 2024.
- b) The CEO to present the Annual Accounting Statement for the year ending 31st March 2014.
- c) The CEO to present the Annual Accounts for the year ending 31st March 2024 – The Accounts having been circulated.
- d) The Clerk to report that the Notice of public Rights and Publication of unaudited Annual Return will run from 1st July to 30th August.
- e) The Board to consider and approve Internal Audit arrangements for 2024/2025 that has raised no matters to bring to the attention of the Board. Current Internal Auditor Mr C Beale. Mr Beale has undertaken the 2023/2024 re-view and there were no specific issues that must be brought to the attention of the Board. The Board are to consider an auditor for this year's audit.

8 Dates of next meeting

Tuesday 19th November 2024 – The Falcon Hotel, Whittlesey at 2.30pm

9 Any other Business