

WHITTLESEY AND DISTRICT INTERNAL DRAINAGE BOARD

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1st June 2023

Ladies and Gentlemen

You are cordially invited to attend the next Meeting of the Board to be held on **Tuesday 13th June 2023**. The Board will be meeting at **2.30pm** at **The Falcon Hotel, 1 London Street, Whittlesey PE7 1BH**. Food will be served at the conclusion of the meeting. It is hoped you will find it convenient to attend.

Yours truly

R L Price

CEO & Operation Engineer to the Board

AGENDA

1 Apologies for absence.

- a) Declaration of Pecuniary Interests. All members, Elected or Appointed will act with the best interests of the Board. Any matters where a conflict of interest arises, Members will state as such and abstain from any comments and votes on the matter, as per the guidance from Department for Communities and Local Government.
- b) Confirmation of Minutes – February Board Meeting

2 Matters Arising

- a) Telemetry update.
- b) Rating Strategy and Mapping.
- c) Employment Policy – The White Book.
- d) Appraisals and Recommendations.

3 Operating Engineer

- a) The Operation Engineer to report upon 2023/24 drain works programme.
- b) The Operation Engineer to report upon other matters.
 - i) Overview of Asset repairs required.
 - ii) Long-term strategy for security of Assets.
 - Diesels.
 - Rain Gauges

4 General Matters

- a) Risk Management & Health & Safety
The CEO to report upon the risk management assessment: – Risk management Strategy & Policy – Standing Orders – Financial regulations and Systems of Internal Controls.
- b) ADA – Continue to address issues affecting land Drainage Authorities.

5 Payments - consider payments made by the Board:

2022/2023:- Approval Needed Vouchers [see attached]
2023/2024:- Approval Needed Vouchers [see attached]

6 Income & Expenditure

The CEO to report upon income and expenditure for 2023/2024

7 Annual Accounts year ending 31st March 2023

- a) To consider and approve the Annual Governance Statement for the year ended 31st March 2023.
- b) The CEO to present the Annual Accounting Statement for the year ending 31st March 2013.
- c) The CEO to present the Annual Accounts for the year ending 31st March 2013 – The Accounts having been circulated.
- d) The Clerk to report that the Notice of public Rights and Publication of unaudited Annual Return will run from 1st July to 30th August.
- e) The Board to consider and approve Internal Audit arrangements for 2023/2024 that has raised no matters to bring to the attention of the Board. Current Internal Auditor Mr I Cooper. Mr Cooper has undertaken the 2022/2023 re-view and there were no specific issues that must be brought to the attention of the Board. Mr Cooper will be retiring following the last fiscal year of audits. The Board are to consider a new auditor for this years audit.

8 Dates of next meeting

Tuesday 7th November 2023 – The Falcon Hotel, Whittlesey at 2.30pm

9 Any other Business